



# Surat Municipal Institute of Medical Education & Research

(Surat Municipal Corporation)

Opp. Bombay Market, Umarwada, Surat-395010, Gujarat

## MULTI-DISCIPLINARY RESEARCH UNIT (MRU)

(Established under ICMR, Department of Health Research, Government of India, New Delhi)



### STAFF RECRUITMENT

#### WALK -IN - INTERVIEW FOR RECRUITMENT OF THE FOLLOWING CONTRACTUAL STAFF ON FIXED REMUNERATION IN MULTI DISCIPLINARY RESEARCH UNIT-SMIMER

S. No	Name of The Post	Qualifications & Experience			Number of Posts	Age Limit	Consolidated Remuneration/Month
		Essential		Desirable			
		Qualifications	Experience				
1	Laboratory Technician	Graduate in Science with medical laboratory technology or Graduate/post graduate in science with PG DMLT or M.Sc with Medical laboratory technology	3 years Experience in research laboratory/ clinical laboratory where biomedical instruments are used	Post graduate with MLT degree from medical colleges/ institutes	01	Not more than 35 years	20,000/- + HRA*

\* Admissible HRA will be as per SMC norms.

Interested candidates may appear for walk- in- interview with their application along with requisite documents to "The Dean, D-Block, Surat Municipal Institute of Medical Education & Research (SMIMER), Opp. Bombay Market, Umarwada, Surat-395010, Gujarat.

**Date and time for walk- in- interview is 19/01/2024 at 10: 00 am to 11:00 am.**

The Application forms and details regarding appointment are available on following websites : <http://smimer.suratmunicipal.gov.in>. & [www.suratmunicipal.gov.in](http://www.suratmunicipal.gov.in)

#### TENURE OF THE POST

Above posts are temporary in nature and will be filled up purely on contractual basis with initial appointment for eleven (11) months as per rules and regulations of Indian Council of Medical Research (ICMR) & Department of Health Research (DHR). This employment will be temporary, for a fixed term and shall automatically cease on expiry of term without any notice unless renewed or reemployment letter issued.

#### GENERAL TERMS AND CONDITIONS:

- 1) The vacancies mentioned are as per the sanctioning of ICMR/DHR for Multi Disciplinary Research Unit.
- 2) Those candidates who are employed in Central Govt. /State Govt. /Union Territories/Statutory Bodies/ Research Organizations etc., should submit their N.O.C at the time of walk-in- interview along with requisite documents .
- 3) Surat Municipal Corporation (SMC), Surat /SMIMER reserves all the rights for interpretation



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of any terms and conditions, or any query/questions arising in this context. The decision of Municipal Commissioner, SMC, Surat will be final in all the respects. The area of jurisdiction is Surat only.

### **SERVICE RELATED TERMS AND CONDITIONS:**

Recruitment on contractual basis on consolidated remuneration for above mentioned posts is as per the guidelines of ICMR/DHR and provisions sanctioned by the competent authority of SMC, Surat. The conditions are:

- 1) The candidate so employed for the purpose will be initially appointed for a period of eleven (11) months. They can be reconsidered for reemployment subject to the conditions prevailing at that time like sanctioning of budget by ICMR/DHR etc. The reemployment will be done only if the performance of the candidate is found to be satisfactory.
- 2) The selected candidates should produce willingness certificate/acceptance certificate for all the terms and conditions issued at the time of appointment and should enter the contractual agreement in this regard.
- 3) Selected candidate(s) so appointed will not be entitled for any other financial/non-financial benefits/ facilities, or any special allowances except fixed consolidated emoluments as per the ICMR/DHR rules and regulations regarding establishment of MRU.
- 4) The candidate(s) appointed will not be considered as regular employee of the SMC, Surat and will not be entitled for any service benefits in this regards. Further, the service of candidate will not be considered as a continuous service at the time of applying/appointment of any other post(s) of SMC, Surat.
- 5) Central or state government taxation (as applicable) will be deducted at source from the consolidated/ fixed salary of candidate(s).
- 6) The candidate appointed shall work as per the duty assigned by the Nodal Officer, MRU, SMIMER.
- 7) If the duties and behaviour of the in-service candidate are not found to be satisfactory, the appointed candidate can be relieved from the said post before the expiry of the contractual period without any prior notice in this regard.
- 8) If any in-service candidate remains on leave for continuous seven (07) days or more without prior permission of the competent authorities, he/she will be relieved automatically from his/her post.
- 9) If the candidate so appointed, intends to terminate the contract can do so by giving seven (07) days prior notice.

**DEAN, SMIMER**



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1	Laboratory Technician	01	20,000/- + HRA*

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PRO.No.  
Date :

DEAN  
SMIMER



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### Application Form For Post of Laboratory Technician

(Nature of appointment: Contract basis on monthly consolidated remuneration)

(With reference to notice published on date: \_\_\_\_\_)

Affix Passport Size  
Photograph  
(Self Attested)

#### Applicants Detail

(Complete In Block Letters)

1. **Name of Candidate:**

(Surname)

(First Name)

(Middle Name)

2. **Father's Name /  
Husband's Name:**

(Surname)

(First Name)

(Middle Name)

3. **Date of Birth:**

DD / MM / YYYY

4. **Sex:**

Male

Female

5. **Current Postal /  
Correspondence  
Address**

City: \_\_\_\_\_ Pin-code: \_\_\_\_\_ State: \_\_\_\_\_

6. **Telephone Numbers(with area code)**

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

7. **E-mail Address :** \_\_\_\_\_

8. **Academic Qualifications:**

Degree	Subject	University/ Board	Year of Passing	% of Marks (Final Year)	Attempt	Outstanding achievement, if any

(Attach separate sheet if required)

8a. **Present Work Experience:**

Present Designation	Name of the Present Organisation/ Employer	Duration		Experience (In Years & Months)
		From	To	

Application Form contd...



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### 8b. Past Work Experience:

Designation	Name of the Institute	Duration		Experience (In Years&Months)
		From	To	

(Attach separate sheet if required)

9. If selected willingness to join within [ ] days

10. Present monthly salary:

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of the Applicant)

### CHECK-LIST OF DOCUMENTS TO BE SUBMITTED

(Please tick (√) in the appropriate box)

S. No	Name of the Document	Submission Status	
1.	Proof for date of birth	Yes	No
2.	Graduation degree certificate	Yes	No
3.	PG diploma certificate	Yes	No
4.	PG degree certificate	Yes	No
5.	Registration certificate for graduation, post-graduation degree/diploma (if applicable)	Yes	No
6.	Final year mark sheet of qualifying examination	Yes	No
7.	Attempt certificates for graduation, post-graduation degree/diploma	Yes	No
8.	Experience certificate(s) (if applicable)	Yes	No
9.	Last drawn salary slip (if applicable)	Yes	No
10.	NOC from the present employer (if applicable)	Yes	No

(Only self attested copies of the documents is to be submitted)